

# Application for P&C Membership for 2013

## Flagstone State School P&C Association

Please complete and return to the P&C Secretary

**Name:** .....

**Address:** .....

.....

**Phone:** ..... **Mobile:**.....

**Email:**.....

**Membership:** **New / Renewal** (please circle one)

**I am a parent / caregiver / community member (over 18 years of age) at the school**  
(please circle one)

I agree to be bound by the constitution of the P&C, by all valid resolutions passed by the Association and by the attached Code of Conduct. I agree to work within the boundaries of the Education (General Provisions) Act 2006. I agree to be bound by Education Queensland's Code of Conduct which includes the following:

- Personal Privacy – information obtained as a P&C representative **MUST** be considered confidential and treated accordingly
- Courtesy, respect, dignity and fairness will be observed at all times
- Discrimination against any person will not be tolerated (refer *Anti-Discrimination Act 1991*)

**Signature:** .....

**Date:** .....

P&C Secretary Use

Date received: ...../...../..... Date accepted: ...../...../.....

Secretary's signature: ..... Entered in P&C Register:

# CODE OF CONDUCT

This Code of Conduct has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

A harmonious working environment is essential to the effective conduct of our school's volunteer contribution and job satisfaction. To this end, we have agreed to the following:

- Compliance with the Department of Education, Training and Employment Code of Conduct;
- Personal privacy is of paramount concern to all. Information gathered or obtained as a result of our roles as volunteers in our school community must be considered confidential and passed on to the relevant school authority **with** the permission of the person disclosing the information, except in circumstances where there is a threat of harm;
- Courtesy and respect are to be observed by all. Treating people with dignity, honesty, courtesy and fairness at all times is essential;
- Discussion is healthy; personal attacks are destructive and to be avoided;
- Constructive criticism is healthy and always welcomed, while discrimination on racial, ethnic or religious grounds is forbidden, as is any form of sexual discrimination and/or harassment.

## **Confidentiality**

If, in the course of our interaction with the school community, we are exposed to information that is of a sensitive nature or information that is clearly confidential, I shall not repeat this information outside the school context. If I am concerned about an issue, I will bring it to the attention of the school administration team.

We do have separate functions but we strive to work as a team.